

28TH ANNUAL REPORT 2011 -2012

### **MANAGEMENT**

## **BOARD OF DIRECTORS:**

Sh. Kamal Oswal
Sh. Dinesh Gogna
Director
Sh. Vijay Gupta
Sh. Navdeep Sharma
Director

## Registered Office:

105, Ashoka Estate, 24, Barakhamba Road, New Delhi - 110 001

### Administrative Office:

G. T. Road, Sherpur, Ludhiana - 141 003

### Auditors:

Raj Gupta & Co. Chartered Accountants 549/10, Sutlej Tower, Opposite Petrol Pump, Near Fountain Chowk, Civil Lines, Ludhiana - 141001

### Banker:

Allahabad Bank

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#### **NOTICE**

NOTICE is hereby given that the 28th Annual General Meeting of the members of **OSWAL LEASING LIMITED** will be held at **New Delhi YMCA Tourist Hostel, 1, Jai Singh Road, New Delhi - 110 001** on Saturday, the 29th day of September, 2012 at 11.00 A.M. to transact the following businesses:-

#### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the Audited Balance Sheet as at 31st March, 2012, the Profit & Loss Account for the year ended on that date together with the Reports of the Directors and Auditors thereon;
- To appoint a Director in place of SHRI VIJAY GUPTA, who retires by rotation and being eligible, offers himself for re-appointment;
- To appoint the Auditors and fix their remuneration. M/s RAJ GUPTA & CO., Chartered
  Accountants, Ludhiana, who retire at the conclusion of this meeting being eligible, offer themselves
  for re-appointment.

By Order of the Board of Directors Sd/

(Vijay Gupta)

Place: New Delhi
Dated: 23.08.2012

#### NOTES:

- 1. A member entitled to attend and vote at the meeting, is entitled to appoint a proxy to attend and vote instead of himself/horself and such proxy need not be a member of the Company. Proxies, in order to be effective, should be duly completed, stamped and signed and must be deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting.
- The Register of Members & Share Transfer Books of the Company will remain closed from 26th September, 2012 to 29th September, 2012 (both days inclusive).
- Members are requested to intimate to the Company for change of address, if any, quoting their Folio Number.
- 4. Members desiring any information as regards Annual Accounts are requested to write to the Company to its Registered Office at least 7 days before the date of Annual General Meeting.
- Members/Proxies are requested to bring the Attendance Slip duly filled in alongwith them.
   No person shall be entitled to attend the meeting without the attendance slip.
- Members holding shares in physical form are encouraged to nominate a person to whom their shareholding in the company shall vest in the event of their death. Nomination form is enclosed.
- 7 No gift of any kind will be distributed at the venue of the Meeting.

#### Information Required to be furnished under the listing agreement :

As required under the listing agreement, the particulars of Directors who are proposed to be appointed/re-appointed are given below:

| 1. | Name           | :    | SHRI VIJAY GUPTA           |                                   |        |
|----|----------------|------|----------------------------|-----------------------------------|--------|
|    | Age            | :    | 55 Years                   |                                   |        |
|    | Qualification  | :    | B. Com., FCA               |                                   |        |
|    | Experience     | :    | Having more than 32 year   | ars experience in service in indi | ustry. |
|    | Directorship / | Mer  | nbership in the committee  | es of the Board in other compa    | nies   |
|    | Name of the    | Co   | mpany                      | Committee                         | Status |
| 1. | . Palam Mote   | ls L | imited                     |                                   |        |
| 2. | White Tiger    | Bre  | weries & Distilleries Ltd. |                                   |        |
|    |                |      |                            |                                   |        |

By Order of the Board of Directors

Sd/

Place: New Delhi
Dated: 23.08.2012 (Vijay Gupta)



#### **DIRECTORS' REPORT**

Your Directors have pleasure in presenting the 28th Annual Report along with the Audited Accounts for the Financial Year ending 31st March, 2012.

#### FINANCIAL RESULTS

(Rs.)

|   |              |         | , ,        |
|---|--------------|---------|------------|
| PARTICULARS   | CURRENT YEAR | PREVI   | DUS YEAR   |
| Profit before taxation  | 1,986,178    |         | 1,736,083  |
| Less: Provision for taxation For Current Tax 614,0                  | 000          | 538,000 |            |
| For Deferred Tax  | <u> </u>     | 29,600  | 567,600    |
| Profit after tax  | 1,372,178    |         | 1.168.483  |
| Add : Surplus as per last year                                      | 12,064,411   |         | 11.144,688 |
| Provision for tax for earlier years (Provided) / Written back (Net) |              |         |            |
| Deferred Tax Assets W/Off   | 3,719        |         | (8.760)    |
|   | 13,440,308   |         | 12,304.411 |
| Less: Transfer to Statutory Reserve                                 | 275,000      |         | 240.000    |
| Balance carried to Balance Sheet                                    | 13,165,308   |         | 12.064.411 |

#### **OPERATIONS**

During the year under review, the Company's fund, remained invested in loans and advances. The Interest income earned during the year was Rs. 21.20 Lacs (Previous Year Rs. 19.74 Lacs.)

The profit of the Company before taxation is Rs. 19.86 Lacs out of which Rs. 6.14 Lacs has been provided towards tax liability of the company. Out of the balance available, a sum of Rs.2.75 Lacs has been appropriated towards Statutory Reserve Account in compliance to Section 45 IC of the Reserve Bank of India Act and the balance amount of Rs. 131.65 Lacs is carried over to the Balance Sheet.

#### **DIVIDEND**

With a view to plough back the profits and thereby have surplus funds at its disposal for consideration of expansion plans, your directors do not recommend any dividend for the year under consideration.

#### **PUBLIC DEPOSITS**

The Company has not accepted any deposits during the financial year under consideration within the meaning of Section 58-A of the Companies Act, 1956 and to which the Non-Banking Financial Companies Acceptance of Public Deposits (Reserve Bank) Directions, 1998 apply.

#### **DIRECTORS**

Shri VIJAY GUPTA. Director of the Company retire by rotation at the forthcoming Annual General Meeting and being eligible, offer himself for re-appointment.



#### LISTING OF SECURITIES

The securities of the company are listed on The Delhi Stock Exchange Limited, DSE House, 3/1, Asaf Ali Road, New Delhi and The Bombay Stock Exchange Ltd., Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400001. The Company has paid the listing fee to the aforesaid Stock Exchanges for the financial year 2012-2013.

#### **AUDITORS**

M/s RAJ GUPTA & CO., Chartered Accountants, Ludhiana, the auditors of the Company, retire at the conclusion of the forthcoming Annual General Meeting and offer themselves for re-appointment. The Company has obtained from the auditors, a certificate as required under Section 224(1-B) of the Companies Act, 1956 to the effect that their re-appointment, if made, would be within the limits specified in the said section.

#### **AUDITORS' REPORT**

The Auditors' Report on the Accounts of the Company for the year under review is self explanatory and requires no comments. Further, there are no adverse remarks or qualification in the Report that calls for the Board's explanation.

#### CORPORATE GOVERNANCE

The Corporate Governance clause under the Listing Agreement is not applicable to our company as the paid-up capital of the Company is less than Rs. 3 Crores.

#### **DIRECTORS' RESPONSIBILITY STATEMENT**

Pursuant to Section 217 (2AA) of the Companies (Amendment) Act, 2000, the Directors' confirm that:—

- in the preparation of the annual accounts, the applicable accounting standards have been followed;
- ii) appropriate accounting policies have been selected and applied consistently and have made judgements and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company as at 31st March, 2012 and of the profits of the Company for the year ended on 31st March, 2012;
- iii) proper and sufficient care has been taken for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 1956 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- iv) the annual accounts have been prepared on a going concern basis.

#### SECRETARIAL COMPLIANCE CERTIFICATE

Pursuant to Section 383 A of the Companies Act, 1956, a certificate from **M/s A. S. & Associates**, **Company Secretaries, New Delhi**, certifying due compliance of all secretarial requirements for the year ended 31st March, 2012 is enclosed herewith.





## CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION AND FOREIGN EXCHANGE EARNINGS AND OUTGO.

Information as per Section 217 (1)(e) of the Companies Act, 1956, read with Companies (disclosure of particulars in the report of Board of Directors) Rules, 1988 is given as under :-

i) Conservation of Energy : Not Applicableii) Technology Absorption : Not Applicable

iii) Foreign Exchange Earnings & Outgo : NIL

#### **PERSONNEL**

During the year under consideration, none of the employees, when employed throughout the financial year was paid Rs. 24,00,000/- or more and when employed for part of the year, was paid Rs. 2,00,000/- P.M. or more as salary. Hence no statement u/s 217 (2A) of the Companies Act. 1956 is required.

#### **ACKNOWLEDGEMENT**

The Directors of the Company wish to place on record their heartfelt thanks and appreciation to the bankers, customers and staff members for their continued support to the Company. The Directors also place on record their sincere thanks to the shareholders for their coloperation, faith and confidence in the management of the Company. The Company's endeavour would be to merit the confidence reposed in it by its stakeholders.

FOR & ON BEHALF OF THE BOARD

Sd/-

Sd/-

Place: New Delhi Dated: 23.08.2012

(Vijay Gupta) DIRECTOR (Navdeep Sharma)
DIRECTOR



#### COMPLIANCE CERTIFICATE

Registration No. of the Company

: 55-16036

Nominal Share Capital

: Rs. 3.5 Crores.

Paid-up Share Capital

: Rs. 50 Lacs.

To.

The Members

#### Oswal Leasing Limited

105, Ashoka Estate Building.

24,Barakhamba Road,

New Delhi-110001.

We have examined the registers, records, books and papers of **Oswal Leasing Limited** (the company) as required to be maintained under the Companies Act, 1956 (the Act) and the rules made thereunder and also the provisions contained in the Memorandum and Articles of Association of the Company for the financial year ended 31<sup>st</sup> March, 2012. In our opinion and to the best of our information and according to the examinations carried out by us and explanations furnished to us by the company, its officers and agents, we certify that in respect of the aforesaid financial year:

- the company has kept and maintained all registers as stated in Annexure 'A' to this certificate, as per the provisions and the rules made thereunder and all entries therein have been duly recorded;
- 2. the company has duly filed the forms and returns as stated in Annexure 'B' to this certificate, with the Registrar of Companies. Regional Director. Central Government, Company Law Board or other authorities within the time prescribed under the Act and the rules made thereunder:
- 3. the company being a public limited company and has the paid-up capital of Rs.50 Lacs:
- the Board of Directors duly met eight times on 29/04/2011, 30/05/2011, 30/07/2011, 30/08/2011, 31/10/2011, 20/12/2011, 31/01/2012, & 31/03/2012 in respect of which meetings proper notices were given and the proceedings were properly recorded and signed in the Minutes Book maintained for the purposes:
- 5 the company closed its Register of Members from 27/09/2011 to 30/09/2011 and necessary compliance of section 154 of the Act has been made;
- 6. the annual general meeting for the financial year ended on 31° March. 2011 was held on 30/09/2011 after giving due notice to the members of the company and the resolutions passed thereat were duly recorded in Minutes Book maintained for the purpose:
- no extra-ordinary meeting was held during the financial year:
- 8. as per information made available by the management of the Company, the company has not advanced any loan to its directors and /or persons or firms or companies referred in the section 295 of the Act;
- 9. as per the information made available by the management of the Company, the company has not entered into any contracts falling within the purview of section 297 of the Act during the financial year:
- the company has made necessary entries that needs to be entered pursuant to section 299 in the register maintained under section 301 of the Act;
- 11. as there was no instance failing within the purview of section 314 of the Act, therefore, the company has not obtained any approvals from the Board of Directors, members or Central Government, as the case may be;
- 12. the company has not issued any duplicate shares certificates during the financial year:
- 13. the company:-
  - (i) has delivered all the certificates on lodgement thereof for transfer in accordance with the provision of the Act. The company has not received any request for transmission of



- securities or any other purpose, during the financial year;
- (ii) was not required to deposit any amount of dividend in a Separate Bank Account as no dividend was declared during the financial year;
- (iii) was not required to post any warrants to the members of the company as no dividend was declared during the financial year:
- (iv) was not required to transfer any amount in unpaid dividend account, application, money due for refund, matured deposits, matured debentures and the interest in accrued thereon which have remained unclaimed or unpaid for a period of seven years to Investor Education and Protection Fund, it is stated that there was no such case during the financial year:
- (v) has duly complied with the requirements of section 217 of the Act.
- 14. the Board of Directors of the company is culy constituted. There was no case of appointment of additional director, alternate director and directors to fill the casual vacancy during the financial year.
- the company being a Public Limited company, provisions of section 269 of the Act with regard to appointment of Managing Director / whoie-time director / Manager are applicable to the company. Since the paid-up share capital of the company is less than as specified in section 269 therefore, the company was not required to appoint Managing Director / wholetime Director / Manager;
- as per the information made available by the management of the company, the company has not appointed any sole-selling agents during the financial year:
- as per the information made available by the management of the company, the company was not required to obtain any approvals of the Central Government, Company Law Board, Regional Director, Registrar of Companies and / or such other authorities as may be prescribed under the various provisions of the Act:
- the directors have disclosed their interest in other firms / companies to the Board of Directors pursuant to the provisions of the Act and the rules made therounder;
- 19. the company has not issued any shares, debentures or other securities during the financial year;
- 20. the company has not bought back any shares during the financial year:
- 21. there was no redemption of preferences shares or debentures during the financial year as the company has never issued any preference shares or debentures.
- there was no transactions necessitating the company to keep in abeyance the rights to dividend rights shares and bonus shares pending registration of transfer of shares:
- 23. the company has not invited/accepted any deposit including any unsecured loan falling within the purview of section 58A and 58AA read with companies (Acceptance of Deposits) Rules 1975 during the financial year;
- 24. the company has not made any borrowing during the year under certification.:
- 25. the company has made loans and investments, or given guarantees or provided securities to other bodies corporate in compliance with the provisions of the Act and has made necessary entries in the register kept for the purpose:
- 26. the company has not altered the provisions of the memorandum with respect to situation of the company's registered office from one state to another during the year under scrutiny.
- 27. the company has not altered the provisions of the memorandum with respect to the objects of the company during the year under scrutiny:
- the company has not altered the provisions of the memorandum with respect to name of the company during the year under scrutiny;
- 29. the company has not altered the provisions of the memorandum with respect to share capital of the company during the year under scruting;
- 30. the company has not a tered its articles of association during the year;
- 31. as per the information made available by the management of the company, there was no



prosecution initiated against or show cause notices received by the company during the financial year, for offences under the Act;

as per the information made available by the management of the company, the company has not received any money as security from its employees during the year under certification;

as per the information made available by the management of the company, the company was not required to deduct any contribution towards Provident Fund during the year as section 418 of the Act is not applicable to the company;

Place: New Delhi Date: 23.08.2012 for A.S. & Associates Company Secretaries

Sd/-ANIL SETIA C.P. No. 4956

|       | ANNEXURE-A   |               |
|-------|--|---------------|
|       | REGISTERS AS MAINTAINED BY THE COMPANY                                 |               |
| S.No. | Name of Register   | Under Section |
| 1.    | Register of Members & Index of Members                                 | 150 & 151     |
| 2.    | Register of Share Transfer   | 108           |
| 3.    | Register of Particulars of contracts in which directors are interested | 301           |
| 4.    | Register of Directors, Managing Directors, Manager and Secretary       | 303           |
| 5.    | Register of Directors' shareholdings                                   | <b>3</b> 07   |
| 6.    | Minutes of Meetings of Board of Directors                              | 193           |
| 7.    | Minutes of Meetings of the members                                     | 193           |
| 8.    | Register of Mortgage & Charges   | 143           |
| 9.    | Register of Director's Attendance                                      | _             |
| 10.   | Register of Share Certificate  | 113           |
| 11    | Register of Renewed & Duplicate Share Certificate                      | 113           |
| 12.   | Books of Accounts  | 209           |
| 13.   | Register of Loans and Advances   | 372A          |

#### **ANNEXURE-B**

FORMS AND RETURNS AS FILED BY THE COMPANY WITH THE REGISTRAR OF COMPANIES, REGIONAL DIRECTOR, CENTRAL GOVERNMENT OR OTHER AUTHORITIES DURING THE FINANCIAL YEAR ENDING 31<sup>ST</sup> MARCH, 2012.

| Si.<br>No. | Nature or Document             | Reference as to requirement under the provisions of the Companies Act                              | SRN No. & Date of Filing |
|------------|--------------------------------|--|--------------------------|
| 1.         | Form 32, 30/05/2011            | Filed u/s 303 (2) Filed u/s 383A & rule 3(2) by the Companies (Compliance Certificate) Rules, 2001 | B15063035, 27/06/2011    |
| 2.         | Form 66, 31/03/2011            |  | P75898494, 27/10/2011    |
| 3.         | Form 23 AC & 23ACA, 31/03/2011 | Filed u/s 220  | P75943712, 27/10/2011    |
| 4.         | Form 20 B, 30/09/2011          | Filed u/s 159  | P80735483, 26/11/2011    |



#### **AUDITORS' REPORT**

Τo

#### The Members of OSWAL LEASING LIMITED,

- 1. We have audited the attached Balance Sheet of **OSWAL LEASING LIMITED**, as at 31st March 2012, the Statement of Profit and Loss and also the Cash Flow Statement for the year ended on that date annexed thereto. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.
- 2. We conducted our audit in accordance with the Auditing Standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.
- 3. As required by the Companies (Auditors' Report) (Amendment) Order, 2004 issued by the Central Government of India in terms of sub section (4A) of section 227 of the Companies Act, 1956, we enclose in the Annexure a statement on the matters specified in paragraphs 4 and 5 of the said Order.
- 4. Further to our comments in the Annexure referred to above, we report that :
  - (a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit;
  - (b) in our opinion, proper books of account as required by law have been kept by the Company so far as appears from our examination of those books;
  - (c) the Balance Sheet, the Statement of Profit and Loss, and Cash Flow Statement dealt with by this report are in agreement with the books of account;
  - in our opinion, the Balance Sheet, the Statement of Profit and Loss and Cash Flow Statement dealt with by this report comply with the Accounting Standards referred to in sub section (3C) of section 211 of the Companies Act, 1956;
  - on the basis of written representations received from the directors as on 31st March, 2012 and taken on record by the Board of Directors, we report that none of the directors is disqualified as on 31st March, 2012 from being appointed as a director in terms of clause (g) of sub section (1) of section 274 of the Companies Act, 1956;
  - in our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the significant accounting policies and other notes thereon give the information required by the Companies Act, 1956, in the manner so required and give a true and fair view in confirmity with the accounting principles generally accepted in India:
    - in the case of Balance Sheet, of the state of affairs of the Company as at 31st March, 2012;
    - in the case of the Statement of Profit and Loss, of the Profit for the year ended on that date; and
    - (iii) in the case of the Cash Flow statement, of the cash flows for the year ended on that date.

For RAJ GUPTA & CO.
CHARTERED ACCOUNTANTS
Sd/(R. K. GUPTA)
PARTNER

Membership No.: 017039 FRN: 000203N

PLACE: NEW DELHI DATED: 23.08.2012



#### ANNEXURE TO THE AUDITORS' REPORT

#### **RE: OSWALLEASING LIMITED**

#### (REFERRED TO IN PARAGRAPH 2 OF OUR REPORT OF EVEN DATE)

- (i) The Company does not have any fixed assets. Accordingly, the provisions of clause 4(i) are not applicable to the company.
- (ii) There are no Inventories in the company. Accordingly, the provisions of clause 4 (ii) are not applicable to the company.
- (iii) According to the information and explanations given to us, the company has neither granted nor taken any loans, secured or unsecured, to / from companies, firms or other parties listed in the register maintained under section 301 of the Companies Act, 1956. Hence clause (iii) (a), (b), (c), (d), (e), (f) and (g) are not applicable.
- (iv) In our opinion and according to the information and explanations given to us, there is an adequate internal control system commensurate with the size of the company and the nature of its business. The company has not made any purchase of inventory and sale of goods and services. During the course of our audit, we have not observed any continuing failure to correct major weaknesses in internal control system.
- (v) a) In our opinion and according to the information and explanations given to us, we are of the opinion that the transactions that need to be entered into the register maintained under section 301 have been so entered.
  - b) In our opinion and according to the information and explanations given to us, during the year there are no transactions made in pursuance of contract or arrangements required to be entered in the register maintained under section 301 of the Companies Act, 1956.
- (vi) The company has not accepted any deposits from the public.
- (vii) In our opinion the company has an internal audit system commensurate with the size and nature of its business.
- (viii) The maintenance of cost records have not been prescribed by the Central Government under clause (d) of Sub Section (1) of section 209 of the Act in the case of the company.
- (ix) According to the information and explanations given to us, there are no disputed dues outstanding on account of sales tax, income tax, custom duty, wealth tax, service tax, excise duty and cess for more than six months.
- (x) There are no accumulated losses at the end of the financial year. The company has not incurred cash losses in the financial year covered by our audit and in the immediately preceding financial year.
- (xi) The company has not borrowed money from financial institutions or banks or debenture holders.
- (xii) As explained to us, the company has not granted loans and advances on the basis of security by way of pledge of shares, debentures and other securities.
- (xiii) In our opinion, the company is not a chit fund or a nidhi, mutual benefit fund and Society. Therefore, the provisions of clause 4(xiii) are not applicable to the company.



- (xiv) During the year, the company has not engaged in dealing or trading in shares, securities, debentures and other investments. Accordingly, the provisions of this clause are not applicable.
- (xv) According to the information and explanations given to us, the company has not given any guarantee for loans taken by others from banks or financial institutions.
- (xvi) The company has not taken any term loan during the year.
- (xvii) The company has not raised funds on short term basis during the year.
- (xviii) The company has not made preferential allotment of shares to parties and companies covered in the register maintained under section 301 of the Act.
- (xix) The company has not issued debentures during the year.
- (xx) The company has not raised any money by public issue during the year.
- (xxi) According to the information and explanations given to us, and to the best of our knowledge and belief, no fraud on or by the company, has been noticed or reported by the company during the year.

For RAJ GUPTA & CO. CHARTERED ACCOUNTANTS

Sd/-(R. K. GUPTA) PARTNER Membership No. : 017039

FRN: 000203N

PLACE: NEW DELHI DATED: 23.08.2012



Dated: 23.08.2012

| BALANCE SHEET AS AT 31ST MAR                              | CH, 2012 |                                      | , <del>, , , , , , , , , , , , , , , , , , ,</del> |
|---|----------|--------------------------------------|--|
|   | NOTE     | AS AT<br>31ST MARCH,2012<br>(RUPEES) | AS AT<br>31ST MARCH,2011<br>(RUPEES)               |
| EQUITY AND LIABILITIES                                    |          | <u> </u>                             |  |
| SHAREHOLDERS' FUNDS                                       |          | 5 000 000                            | 5.000.000  |
| (a) Share Capital   | 1        | 5,000,000<br>15,997,933              | 14.622.036   |
| (B) Reserves and Surplus                                  | 2        | 10,557,555                           | , 1.0 <b>2</b> 2.233                               |
| CURRENT LIABILITIES                                       |          |                                      |  |
| (a) Other Current Liabilities                             | 3        | 5,056                                | 13,412   |
| (b) Short-term Provisions                                 | 4        | 6,14,000                             | 5,38,000   |
|   |          | 6,19,056                             | 5,51, <u>4</u> 12                                  |
|   | Total    | 21,616,989                           | 20,173,448   |
| ASSETS  |          |                                      |  |
| Non-Current Assets  |          |                                      |  |
| Non-Current Investments                                   | 5        | 1,599,000                            | 1.599,000  |
| CURRENT ASSETS  |          |                                      |  |
| (a) Cash and Cash Equivalents                             | 6        | 64,361                               | 93,086   |
| (b) Short-term Loans and Advances                         | 7        | 19,953,628                           | 18,481.362   |
|   |          | 20,017,989                           | 18,574.448<br>                                     |
|   | Total    | 21,616,989                           | 20,173,448   |
| As per our report of even date attact for RAJ GUPTA & CO. | hed,     | FOR & ON BEH                         | ALF OF THE BOARD                                   |
| Chartered Accountants,                                    |          | Sd/-                                 | Sd/-   |
| Sd/-<br>(R. K. GUPTA)                                     |          | (Vijay Gupta                         | ) (Navdeep Sharma                                  |
| PARTNER   |          | DIRECTOR                             | DIRECTOR   |
| M.No.: 017039<br>FRN : 000203N                            |          |                                      |  |
| FRN : 000203N<br>Place : New Delhi                        |          |                                      |  |
|   |          |                                      |  |

Place: New Delhi

Dated: 23.08.2012



| STATEMENT OF PROFIT AND L  | .oss             |                                 | (Rupees)                      |
|--|------------------|---------------------------------|-------------------------------|
|  | NOTE             | YEAR ENDED<br>31ST MARCH,2012   | YEAR ENDED<br>31ST MARCH,2011 |
| INCOME:  | <del>- , ,</del> | <u></u>                         |                               |
| Revenue from Operations  | 8                | 2,120,547                       | 1,973,781                     |
| EXPENDITURE:   |                  | 2,120,547                       | 1,973,781                     |
|  | 0                |                                 |                               |
| Employee benefit expenses Finance Costs                          | 9<br>10          |                                 | 112.600                       |
| Other Expenses   | 11               | 595<br>133,774                  | 598<br>124.500                |
| Total Ex   | penses           | 134,369                         | 237,698                       |
| PROFIT BEFORE TAXATION   |                  | 1,986,178                       | 1,736,083                     |
| Tax Expense :  |                  |                                 |                               |
| <ul><li>(1) Current Tax</li><li>(2) Defered Tax</li></ul>        |                  | 614,000                         | 538.000<br>29.600             |
| Profit for the Year  |                  | 1,372,178                       | 1,168,483                     |
| Earning per equity share :                                       | 12               | -,-/ <b>-</b> ,-/-              | 1,100,400                     |
| (1) Basic  |                  | 2.74                            | 2.34                          |
| (2) Diluted  |                  | 2.74                            | 2.34                          |
| Significant Accounting Policies<br>Notes on Financial Statements | 1 to 16          |                                 |                               |
| As per our report of even date atta                              | ched             |                                 |                               |
| for RAJ GUPTA & CO.,   |                  | FOR & ON BEHA                   | LF OF THE BOARD               |
| Chartered Accountants. Sd/-                                      |                  | Sď/-                            | Sd/-                          |
| (R. K. GUPTA)  |                  | (Vijay Gupta)                   | (Navdeep Sharma)              |
| PARTNER  |                  | DIRECTOR                        | DIRECTOR                      |
| M.No.: 017039  |                  | <del>-</del> - <del>-</del> - · |                               |
| FRN : 000203N  |                  |                                 |                               |



| NOTES ON FINANCIAL STATEMENTS   | i           |                       |  |                    |                                 |
|---|-------------|-----------------------|--|--------------------|---------------------------------|
|   |             | 31ST M.               | AS AT<br>ARCH,2012<br>(RUPEES)                   | 31ST N             | AS AT<br>MARCH,2011<br>(RUPEES) |
| Note-1 SHARE CAPITAL  | <del></del> |                       |  |                    |                                 |
| Authorised Share Capital<br>35,00,000 Equity Shares of Rs.10/- eac                              | ch          |                       | 35,000,000                                       |                    | 35,000,000                      |
| Issued, Subscribed and Paid Up Capita<br>5,00,000 Equity Shares of Rs.10/- eac<br>Fully paid up | al<br>:h    | _                     | 5,000,000<br>5,000,000                           |                    | 5,000,000                       |
| 1.1 The detail of shareholders holdin   | g more than | -<br>1 5 perce        | ent shares                                       |                    |                                 |
| Name of the Shareholder   | 1           | As at<br>No. of       | 31.03.2012<br>% of                               | As at 31<br>No. of | .03.2011<br>% of<br>holding     |
|   |             | shares                | holding<br>7.81                                  | <b>shares</b>      | 7.81                            |
| Nagdevi Trading & Investment Co<br>Sankheshwar Holding Company                                  |             | 39,050,<br>53,500     | 12.70  | 63,500             | 12.70                           |
| 1.2 The reconciliation of number of s  Particulars  |             | anding<br><b>As</b> a | is set out below<br>it 31.03.2012<br>, of Shares | As                 | at 31.03.2011<br>o. of Shares   |
| Shares outstanding at the beginning   | na          |                       |  |                    | <u></u> .                       |
| of the year   | J           |                       | 5,000  |                    | 5,000                           |
| Shares Issued during the year   |             |                       | _  |                    |                                 |
| Shares bought back during the yea   | ar          |                       |  |                    |                                 |
| Shares outstanding at the end of t  | he year     |                       | 5,000  |                    | 5,000                           |
| Note-2 RESERVES AND SURPLUS   |             |                       | 400.000  |                    | 100,000                         |
| General Reserve   |             |                       | 100,000<br>1,35,625                              |                    | 1,35,625                        |
| Capital Reserve   |             |                       | 1,35,625   |                    | 1,00,020                        |
| Statutory Reserve As at the commencement of the year Transfer from Surplus in Statement of      | 2,322,0     | 00                    |  |                    | 2,082,000                       |
| Profit and Loss   | 275,0       | 00                    |  |                    | 2,40,000                        |
| FIGHT AND LOSS  |             |                       | 2,597,000  |                    | 2,322,000                       |
| Profit and Loss Account   |             |                       |  |                    |                                 |
| As per last Balance Sheet   | 12,064,411  | i                     |  |                    | 11,144,688                      |
| Add: Profit for the year  | 1,372,178   | 3                     |  |                    | 1,168,483                       |
| Less : Appropriations   |             |                       |  |                    | (0.705)                         |
| Adjustment for prior-period tax   | 3,719       | •                     |  |                    | (8,760)                         |
| Transfer to Statutory Reserve   | (2,75,000   | )                     |  |                    | (2,40,000)                      |
| •   |             |                       | 13,165,308                                       |                    | 12,064,411                      |
|   |             |                       | 15,997,933                                       |                    | 14,622,036                      |



| NOTES ON FINANCIAL STATEMENTS  |                                      |                                      |
|--|--------------------------------------|--------------------------------------|
|  | AS AT<br>31ST MARCH,2012<br>(RUPEES) | AS AT<br>31ST MARCH,2011<br>(RUPEES) |
| Note-3 OTHER CURRENT LIABILITIES   |                                      |                                      |
| Expenses Payable   | 5,056                                | 13,4 <b>1</b> 2                      |
|  | 5,056                                | 13,412                               |
| Note-4 SHORT TERM PROVISIONS   |                                      | •                                    |
| Provision for taxation   | 614,000                              | 538,000                              |
|  | 614,000                              | 538,000                              |
| Note-5 NON-CURRENT INVESTMENTS Other Investments Unquoted fully paid up Equity Shares Vanaik Spinning Mills Ltd. 11000 (Previous year 11000) shares of |                                      |                                      |
| the face value of Rs. 10/- each  | 1,599,000                            | 1,599.000                            |
|  | 1,599,000                            | 1,599,000                            |
| Note-6 CASH & CASH EQUIVALENTS   |                                      |                                      |
| Cash in Hand   | 3,230                                | 8,065                                |
| Balance with Banks :   |                                      |                                      |
| In Current Account   | 61,131                               | 85,021                               |
|  | 64,361                               | 93,086                               |
| Note-7 SHORT-TERM LOANS & ADVANCES Loans and advances to related parties:  | 40 240 250                           | 47.004.704                           |
| Unsecured-Considered good Others:  | 19,310,256                           | 17.921.764                           |
| Unsecured-Considered good  | 643,372                              | 559,598                              |
|  | 19,953,628                           | 18,481,362                           |
| Note-8 REVENUE FROM OPERATIONS   |                                      |                                      |
| Interest   | 2,120,547                            | 1,973,781                            |
|  | 2,120,547                            | 1,973,781                            |
| Note-9 EMPLOYEE BENEFIT EXPENSES   |                                      |                                      |
| Salary and allowances  | 0                                    | 112.600                              |
|  | 0                                    | 112,600                              |
| Note-10 FINANCE COSTS  |                                      |                                      |
| Bank Charges and commission  | 595                                  | 598                                  |
|  | 595                                  | 598                                  |



#### NOTES ON FINANCIAL STATEMENTS

| <del></del>                          |  |
|--------------------------------------|--|
| AS AT<br>31ST MARCH,2012<br>(RUPEES) | AS AT<br>31ST MARCH,2011<br>(RUPEES)   |
| <del>-</del>                         | <u></u>  |
| 28,912                               | 22,157   |
| 1,045                                | 1,045  |
| 5,056                                | 4,412  |
| 1,000                                | 700  |
| 22,050                               | 20.300   |
| 20,584                               | 23.466   |
| 55,127                               | 52.420   |
| 133,774                              | 124,500  |
|                                      |  |
| 1,372,178                            | 1,168,483  |
| 5,000                                | 5,000  |
| 5,000                                | 5.00 <b>0</b>  |
| 10                                   | 10   |
| 2.74                                 | 2.34   |
| 2.74                                 | 2.34   |
|                                      | 31ST MARCH,2012<br>(RUPEES)  28,912<br>1,045  5,056<br>1,000<br>22,050<br>20,584<br>55,127  133,774  1,372,178 5,000 5,000 10 2.74 |

#### Note-13 TRANSFER TO STATUTORY RESERVE

An amount of Rs. 275000/- (Previous year Rs. 240000/-) is transferred to Statutory Reserve in compliance withSection 45(IC) of the Reserve Bank of India Act.

**Note-14** A Statement of disclosure in terms of paragraph 13 of Non-Banking Finance Companies (Non-deposit accepting or holding) Prudential Norms (Reserve Bank) Directions 2007 is annexed.

#### Note-15 RELATED PARTY DISCLOSURES

Disclosure of Related Party Transactions as per Accounting Standard - 18 issued by the Institute of Chartered Accountants of India

| Related Parties<br>Subsidiaries                              | None   |  |         |
|--|--|--|---------|
| Associate  | Oswal Woollen Mills Limited  |  |         |
| Key Managerial Personnel                                     | The company does not have any key managerial personnel. The affairs of the company are managed by the Board of Directors of the company. The Directors of the Company are as under:- |  |         |
|  | Mr. Kamal Oswal  | 3. Mr. Vijay Gupta   |         |
|  | 2. Mr. Dinesh Gogna  | 4. Mr. Navdeep Sharma  | ì       |
| Enterprises over which key Mais able to exercise significant | N.A.   |  |         |
|  | of the company. The Direct 1. Mr. Kamal Oswal 2. Mr. Dinesh Gogna anagerial  | ors of the Company are as<br>3. Mr. Vijay Gupta<br>4. Mr. Navdeep Sharma | under:- |





#### NOTES ON FINANCIAL STATEMENTS

| EAR PREVIOUS YEAR<br>(RUPEES)           |
|---|
|   |
|   |
| <b>764</b> 18.395.361                   |
| <b>000</b> 2.250,000                    |
| <b>547</b> 1.9 <b>7</b> 3,781           |
| <b>.055</b> 197,378                     |
| <b>256</b> 17.921.764                   |
| , |

#### Note-16 PRESENTATION AND DISCLOSURE OF FINANCIAL STATEMENTS

In compliance with the Ministry of Corporate Affairs Notification No. F No. 2/6/2008-C L-V dated 30 March 2011, the financial statements of the company for the year ended 31 March 2012 have been drawn up in accordance with the terms of the revised Schedule VI to the Companies Act. The adoption of the revised Schedule VI does not impact the measurement and recognition principles followed for the preparation of financial statements. However, it has significant impact on the presentation of and disclosures made in the financial statements. The company has also recast the previous year's figures to meet the requirements of the revised Schedule VI.

As per our report of even date attached for RAJ GUPTA & CO...

Chartered Accountants.

FOR & ON BEHALF OF THE BOARD

(Vijay Gupta) (Navdeep Sharma) (R. K. GUPTA) DIRECTOR DIRECTOR PARTNER M. No.: 017039

FRN : 000203N Place: New Delhi Dated: 23.08.2012

NOTE: 14 DISCLOSURE OF DETAILS AS REQUIRED IN TERMS OF PARAGRAPH 13 OF NON-BANKING FINANCIAL (NON-DEPOSIT ACCEPTING OR HOLDING) COMPANIES PRUDENTIAL NORMS (RESERVE BANK) DIRECTIONS, 2007.

| PRUDENTIAL NORMS (RESERVE  |                       |                   | /\tau_{\\tau_{\tau_{\tau_{\tau_{\tau_{\tau_{\tau_{\tau_{\tau_{\tau_{\tau_{\\ \tau_{\tau_{\tau_{\tau_{\tau_{\tau_{\tau_{\tau_{\\ \tau_{\tau_{\tau_{\\ \tau_{\\ \tau_{\\ \tau_{\\ \tau_{\\ \tau_{\\ \tau_{\\ \tau_{\\ \tau_{\\ \tau_{\\ \\ \tau_{\\ \tau_{\\ \tau_{\\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ | ount in Rs.)      |
|--|-----------------------|-------------------|---|-------------------|
|  | Curren                | t Year            | Previou   |                   |
| Particulars  | Amount<br>Outstanding | Amount<br>Overdue | Amount<br>Outstanding   | Amount<br>Overdue |
| _iabilities Side :   |                       |                   |   |                   |
| <ul> <li>Loans and advances availed by the         Non-Banking Financial Company inclusive of         Interest accrued thereon but not paid         (a) Debentures: Secured</li></ul>                        | NIL<br>NIL            | NIL<br>NIL        | NIL   | NIL<br>NIL        |
| public deposits)   |                       | NIL.              | NIL   | NIL               |
| (b) Deferred Credits   | NIŁ                   | NIL.              | NiL   | NIL               |
| (c) Term Loans   | NIL<br>NII            | NIL               | NIL   | MIL               |
| (d) Inter-corporate loans and borrowings   | NIL<br>NIL            | NIL               | NIL   | NIL               |
| (e) Commercial Paper   | NIL                   | NIL               | NIL   | NIL               |
| (f) Other Loans  | NIL                   | NIL               | NIL   | NIL               |
| TOTAL  |                       |                   | (Ar   | mount in Rs       |
|  |                       |                   |   | utstanding -      |
| Particulars  |                       |                   | Current Year  | Previous Yea      |
| Asset Side:  2) Break-up of loans and advances including (Other than those included in (4) below)  (a) Secured   | pins receivable       |                   | NII<br>19,310.256   | NIL<br>17.921.76  |
| (b) Unsecured  |                       |                   | 19.310 256  | 17.921.76         |
| TOTAL  |                       |                   |   |                   |
| 3) Break-up of leased assets and stock on hit counting towards Asset Finance Company  and the counting towards assets and stock on hit counting towards asset Finance Company  and the countries are sented. | (A( C) aoa            | -                 |   |                   |
| (i) Leased assets including loase rentais  | Citaci aci ani        |                   | NIL   | NII               |
| (a) Financial lease  |                       |                   | NIL   | NIL               |
| (b) Operating lease  | an a made de          | btore             |   |                   |
| (ii) Stock on nire including hire charges ur   | nder survisy de       | DUTE              | NIL   | NIF               |
| (a) Asset on hire  |                       |                   | NIL   | NIL               |
| (b) Repassessed Assets   |                       |                   |   |                   |
|  | ivities               |                   | NIL   | NIL               |
| (iii) Other loans counting towards AFC act   | 1                     |                   | 1116  |                   |
| (iii) Other loans counting towards AFC act<br>(a) Loans where assets have been   | repossessed           |                   | Nŧi   | NiL               |
| (iii) Other loans counting towards AFC act   | repossessed           |                   | NII.  | NIL<br>NIL        |



|  | <del></del>            | (Amount in Rs |
|--|------------------------|---------------|
| Particulars  | Amount<br>Current Vers | Outstanding   |
| Break-up of Investments  Current In                      | Current Year           | Previous Yea  |
| Current Investments (1) Quoted                           |                        |               |
|  |                        |               |
| (a) Equity   | NIL                    | <b>.</b>      |
| (b) Preference<br>(ii) Debentures and Bonds              | NIL                    | NIL           |
| (ii) Debentures and Bonds<br>(iii) Units of Mutual Funds | NIL                    | NIL           |
| (iv) Government Securities                               | NIL                    | NIL<br>NIL    |
| (v) Others   | NIL                    | NIL           |
|  | NIL                    | NIL           |
| (2) Unquoted   |                        | 7.1.2         |
| (i) Shares (a) Equity                                    | K II r                 |               |
| (b) Preference<br>(ii) Debentures and Bonds              | NIL<br>NIL             | NIL           |
| (iii) Units of Mutual Funds                              | NIL                    | NIL<br>NIL    |
| (iv) Government Securities                               | NIL.                   | NIL           |
| (v) Others   | NIL                    | NIL           |
| (vi) Units of Fixed Maturity Plans                       | NIL                    | NIL           |
| (vii) Units of Liquid Floater Plans                      | NIL                    | NIL           |
| OTAL (A = 1 + 2)   | NIL                    | NIL           |
| ong Term Investments :                                   | NIL                    | NIL           |
| ) Quoted   |                        |               |
| (i) Shares (a) Equity                                    |                        |               |
| (b) Preference   | NIL                    | NIL           |
| (ii) Debentures and Bonds                                | NIL                    | NIL           |
| (iii) Units of Mutual Funds                              | NIL                    | NIL           |
| (iv) Government Securities                               | NIL                    | NIL           |
| (v) Others   | NIL                    | NIL           |
|  | NIL                    | NIL           |
| Unquoted   |                        |               |
| (i) Shares (a) Equity                                    | 1.599,000              | 1.500.50-     |
| (b) Preference   | NIL                    | 1,599,000     |
| (ii) Debentures and Bonds                                |                        | NIL           |
| (iii) Units of Mutual Funds                              | NIL                    | NIL           |
| (iv) Government Securities                               | NIL                    | NIL           |
| (v) Others   | NIL                    | NIL           |
| TAL (B = 1 + 2)  | NIL.                   | NIL           |
| <del></del>  | 1.599 000              | 1.599,000     |
| AND TOTAL (A + B)  | 1,599,000              |               |
|  |                        | 1,599,000     |

5) Borrower group-wise classification of assets financed as in (2) and (3) above

(Amount in Rs.)

|   |   |                            | Amount net o  | f Provisio  | ns                      |  |
|---|---|----------------------------|---|---|-------------------------|--|
|   |   | Current Y                  |   |   | Previous Ye             | ear  |
| O-1   | Secured   | Unsecure                   |   | Secured   | Unsecured               | Total  |
| Category  1. Related Parties  (a) Subsidiaries  | NIL   | NIL                        | NIL   | NIL   | NIL                     | NIL  |
| (b) Companies in the same group   | NIL<br>NIL  | NIL<br>19.310.25           | NIL<br>6 19,310,256                                 | NIL<br>NIL  | NIL<br>17,921,764       | NIL<br>17.921,764  |
| <ul><li>(c) Other related parties</li><li>2. Other than related parties</li></ul>                               | NIL   | NIL                        | NIL   | NIL   | NIL                     | NIL  |
|   | <br>NIL   | 19.310,25                  | 6 19.310.256  | NIL   |                         | 17,921.764   |
| 6) Investor group-wise classific (both quoted and unquoted)   | cation of al  | l investmen                | ts (current and                                     | long term   | ı) in shares ar<br>(Arr | nd securities<br>nount in Rs.)                           |
| Particulars  1. Related Parties  (a) Subsidiaries  (b) Companies in the san group  (c) Other related parties    | Breat<br>or fai<br>of NA<br>NII<br>ne<br>NII<br>1.599 | r value<br>AV<br>-<br>.000 | Book Value (Net of provisions)  NIL  NIL  1.599.000 | Marke<br>Break<br>or fair<br>of NA<br>NIL<br>1.599. | -up<br>value<br>v       | rear Book Value (Net of provisions)  NIL  1.599,000  NIL |
| <ol><li>Other than related parties</li></ol>  | NI  |                            | NIL<br>1,599,000                                    | 1.599   |                         | 1,599,000  |
| TOTAL   | 1,599   |                            | 1,000,000   | 1.000   |                         |  |
| 7. Other Information  |   |                            |   | Cur   | rent Year               | Previous Yea   |
| (i) Gross Non Performing As  (a) Related Parties  (b) Other than related parties  (ii) Net Non Performing Asse  | rties   |                            |   | 1   | NIL<br>NIL<br>NIL       | NIL<br>NIL   |
| <ul><li>(a) Related Parties</li><li>(b) Other than related pa</li><li>(iii) Assets acquired in satisf</li></ul> | rties   | debt                       |   |   | NIL<br>NIL              | NIL<br>NIL   |
| Notes :   |   |                            |   |   | on a compant            | as ner Sect  |

#### Notes:

- 1) Companies in the same group means companies under the same management as per Section 370(1B) of the Companies Act, 1956.
- 2) For investments in case of unquoted shares, it is assumed that market value is same as book value.



## FINANCIAL STATEMENTS FOR 2011-12

## SIGNIFICANT ACCOUNTING POLICIES

## 1. ACCOUNTING CONVENTION

The financial statements are prepared under the historical cost convention, treating the entity as a going concern and in accordance with the applicable accounting standards and relevant provisions of the Companies Act. 1956.

### 2. REVENUE RECOGNITION

Interest income is recognized on time-proportion basis

### 3. INVESTMENTS

Investments are stated at cost. Diminution in value of investments, other than permanent in nature is not provided for.



## CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH, 2012 (PURSUANT TO CLAUSE 32 OF THE LISTING AGREEMENT)

|    |  | YEAR ENDED<br>MARCH, 2012<br>(RUPEES) | YEAR ENDED<br>31ST MARCH, 2011<br>(RUPEES) |
|----|--|---------------------------------------|--|
| A. | CASH FLOW FROM OPERATING ACTIVITIES  |                                       |  |
|    | Profit before tax  | 1,986,178                             | 1.736.083                                  |
|    |  | 1,986,178                             | 1,736,083                                  |
|    | Operating Profits before Working Capital changes Adjustments for Working Capital changes | 1,986,178                             | 1.736.083                                  |
|    | Other Current Liabilities  | (8,356)                               | (46.812)                                   |
|    | Short-term loans and advances  | (1,388.492)                           | 473.597                                    |
|    | Cash generated from Operations   | 589,330                               | 2.162.868                                  |
|    | Direct Taxes paid (Net of Refund)  | (618,055)                             | (551.948)                                  |
|    | NET CASH FROM OPERATING ACTIVITIES   | (28,725)                              | 1.610.920                                  |
| В  | CASH FLOW FROM INVESTING ACTIVITIES  | <del></del>                           | (1.599,000)                                |
|    |  | <del></del>                           | (1.599.000)                                |
| С  | CASH FLOW FROM FINANCING ACTIVITIES  |                                       | <del></del>                                |
| D  | NET INCREASE IN CASH AND CASH EQUIVALENTS  | (28,725)                              | 11,920                                     |
|    | CASH AND CASH EQUIVALENTS (OPENING BALANCE)  | 93,086                                | 81,166                                     |
|    | CASH AND CASH EQUIVALENTS (CLOSING BALANCE)  | 64.361                                | 93.086                                     |

As per our report of even date attached.

for RAJ GUPTA & CO.,

Chartered Accountants.

(R. K. GUPTA) PARTNER

M. No. : 017039 FRN : 000203N Place : New De hi Dated : 23 08 2012 FOR & ON BEHALF OF THE BOARD

Sc (Vijay Gupta) DIRECTOR Sq -(Navdeep Sharma) DIRECTOR



#### NOMINATION REQUEST FORM

(For Shares held in physical form) (To be Submitted in Duplicate)

To OSWAL LEASING LIMITED 105, ASHOKA ESTATE. 24. BARAKHAMBA ROAD, NEW DELHI.

I am/ We are holder(s) of shares of the Company as mentioned herein. I/We nominate the following person(s) in whom all rights of transfer and/or amount payable in respect of shares shall vest in the event of my/our death.

| Nominee's Name                             |             |           |
|--|-------------|-----------|
| Age  |             |           |
| S/o; W/o; D/o                              |             |           |
| *Date of Birth                             |             |           |
| *Guardian's Name                           |             |           |
| Occupation of Nominee                      |             |           |
| Nominee's Address                          |             |           |
| Telephone No.                              |             |           |
| E-mail address                             |             |           |
| Specimen signature of nominee / gurardian* |             |           |
| (*To be filled in case nominee is a minor) | . <u></u> - | . <u></u> |

Kindly take the aforesaid details on record.

Thanking you,

Yours faithfully

#### Signature

|              |                  | ··-                   |  |
|--------------|------------------|-----------------------|--|
| Folio<br>No. | No. of<br>Shares | Name of the holder(s) | Signature as per Specimen recorded with<br>Company |
|              |                  | Sole/1st holder       |  |
|              |                  | 2nd holder            |  |
|              |                  | 3rd holder            |  |
|              |                  | 4th holder            |  |

#### Signature of two Witnesses

| Name and Address | Signature with date |  |
|------------------|---------------------|--|
| 1.               | 1.                  |  |
|                  |                     |  |
| 2.               | 2.                  |  |

### INSTRUCTIONS FOR FILING NOMINATION FORM

- Please read the instructions given below very carefully and follow the same to the letter. If the form is not filled as per instructions, the same will be rejected.
- The nomination can be made by individuals only. Non individuals including society, trust, body corporate, partnership firm, Karta of Hindu Undivided Family, holder of Power of Attorney cannot nominate. If the shares are held jointly, all joint holders will sign (as per the specimen registered with the Company) the nomination form.
- A minor can be nominated by a holder of shares and in that event the name and address of the Guardian shall be given by the holders.
- 4. The nominee shall not be a trust, society, body corporate, partnership firm. Karta of Hindu Undivided Family or a Power of Attorney holder.
- Transfer of shares in favour of nominee and repayment of amount to nominee shall be a valid discharge by the Company against the legal heir.
- 6. Only one person can be nominated for a given folio.
- 7. Details of all holders in a folio need to be filled; else the request shall be rejected.
- 8. The nominations will be registered only when it is complete in all respects including the signatures of (a) all registered holders (as per specimen lodged with the company) and (b) the nominee.
- Whenever the shares in the given folio are entirely transferred or transposed with some other folio, this nomination will stand rescinded.
- 10. Upon receipt of a duly executed nomination form, the Company will register the form and afford a registration number. This number and folio no, should be quoted by the nominee in all future correspondence(s).
- The nomination can be varied or cancelled by executing a fresh nomination form.
- The Company will not entertain any claims other than those of a registered nominee, unless so directed by a Competent Court.

### FOR OFFICE USE ONLY

Nomination Registration

Date of Registration

Checked by and signature of Employee

Regd. Office: 105, Ashoka Estate, 24, Barakhamba Road, New Delhi - 110 001

### PROXY FORM

| /We  |   | _                   |
|--|---|---------------------|
| f  |   | of                  |
| n the District of  | _ <b></b>   |                     |
| DSWAL LEASING LIMITED hereby appo  | oint Shri   | _                   |
|  | in the district of  |                     |
| x  | <br>ofof  | as                  |
| failing him/her Shrt   | If at the 28th Annual General Meeting of the Company to   | be                  |
|  | ( 11.007  |                     |
| Signed this  | day of  | _                   |
| Olghod v   | Affix one rupee   |                     |
|  | Revenue   |                     |
|  | Stamp here  |                     |
|  | Signature   |                     |
|  |   |                     |
| Address  |   |                     |
| Address  |   |                     |
| Regd. Folio No   |   | - ·-                |
| Regd. Folio No   |   | an 48               |
| NOTE  The proxy must be returned so as to rehours before the time for holding the company.   | reach the Registered Office of the company not less that aforesaid meeting. The proxy need not be a member of the company not less that aforesaid meeting.  | an 48               |
| NOTE  The proxy must be returned so as to rehours before the time for holding the company.   | reach the Registered Office of the company not less that aforesaid meeting. The proxy need not be a member of the company not less that aforesaid meeting.  | <br>an 48<br>of the |
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